



MYVULKOPRIN – USER GUIDE

myvulkoprin.com

Vulkoprin nv | Herderstraat 4 | 8700 Tielt-Belgium

+32 51 403 806 info@vulkoprin.be www.vulkoprin.be

Passion for wheels & technical products in polyurethane

For 55 years now, Vulkoprin has been designing and producing a full range of polyurethanes that meet the requirements of the most demanding technical applications. For the production of high-quality wheels, guiding rollers, tyres and technical moulded parts, Vulkoprin uses only the finest raw materials and can rely on a passionate team of experienced people.

Welcome on this introduction page of MYVULKOPRIN.COM

You are only one click away of our interactive portal. Browse our wide offer of standard wheels & castors, find out on the attributes, complete an order and check availabilities.

Highlights

24/7 multi-language interactive search in the standard catalogue


In addition for logged in customers:

- Browse, search and order online in the standard catalogue as well as in your personal shopping list
- View customized pricing, terms and availability
- Convert quotes into orders
- View orders, order status, quotes and account status
- Send inquiries and other messages

For an introduction to multiple applications of heavy duty wheels and technical parts browse www.vulkoprin.be

Curious about the technology behind? Browse <https://www.vulkoprin.be/en/techcorner/>

More info on how to use the MYVULKOPRIN portal? Continue to read.

The user has access to the portal whether via a direct link <https://myvulkoprin.com/> or via the Vulkoprin homepage <https://vulkoprin.be/> by selecting 

By pushing the MYVULKOPRIN button on the Vulkoprin home page, a landing page will appear with the latest news and promotions, a manual how to use the portal, a quick guide of wheel definitions and a clarification of the Vulkoprin item structure.

1. Search an item (no log-in & password)

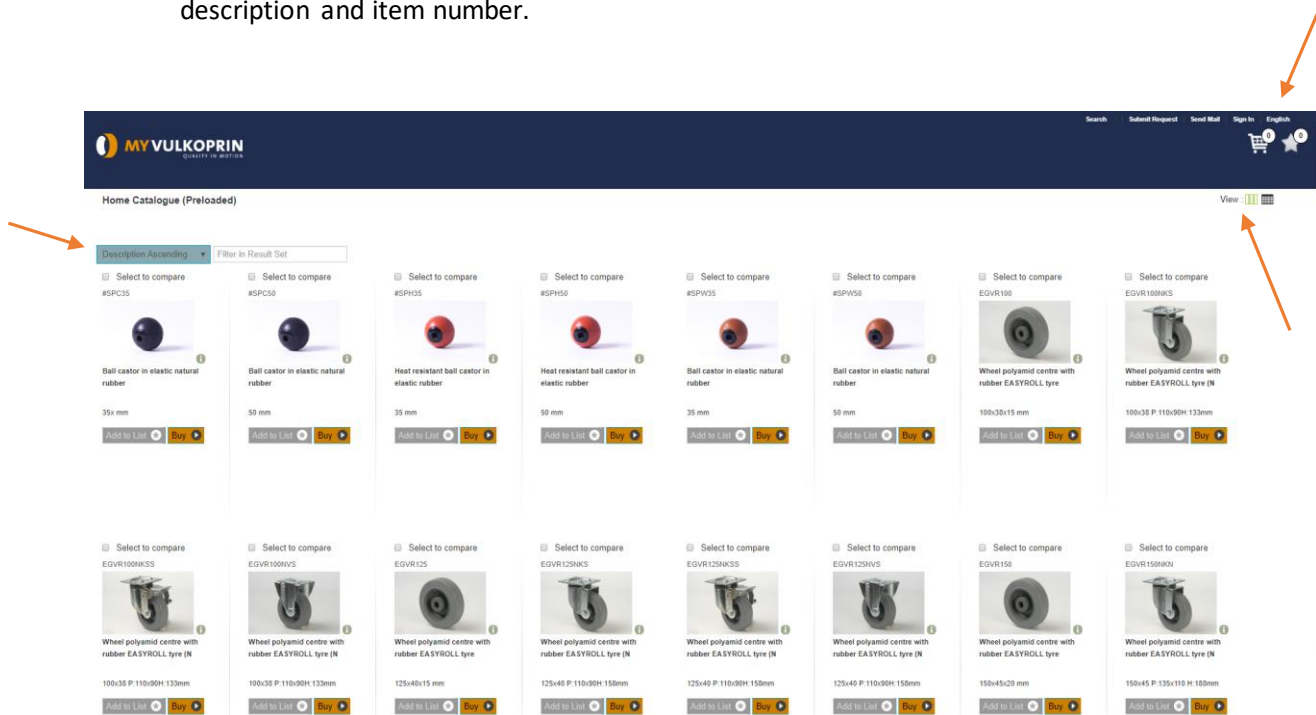
Without a log-in and password, standard items search is available for any user without showing prices and availability.

1.1. Screen views

Languages can be changed in the right top corner.

The item view is possible in 2 ways by selecting ‘View’.

1.1.1. In the first view a wide selection can be made by “ascending” and “descending” on description and item number.



Home Catalogue (Preloaded)

View: [Grid]

Description Ascending Filter in Result Set

Product Name	Size	Action
Ball castor in elastic natural rubber #SPC35	35 mm	Add to List Buy
Ball castor in elastic natural rubber #SPC50	50 mm	Add to List Buy
Heat resistant ball castor in elastic rubber #SPH35	35 mm	Add to List Buy
Heat resistant ball castor in elastic rubber #SPH50	50 mm	Add to List Buy
Ball castor in elastic natural rubber #SPW35	35 mm	Add to List Buy
Ball castor in elastic natural rubber #SPW50	50 mm	Add to List Buy
Wheel polyamid centre with rubber EASYROLL tyre #EVR100	100x38x15 mm	Add to List Buy
Wheel polyamid centre with rubber EASYROLL tyre (N) #EVR100NKS	100x38 P 110x90H 133mm	Add to List Buy
Wheel polyamid centre with rubber EASYROLL tyre (N) #EVR100NKS	100x38 P 110x90H 133mm	Add to List Buy
Wheel polyamid centre with rubber EASYROLL tyre (N) #EVR125	125x40x15 mm	Add to List Buy
Wheel polyamid centre with rubber EASYROLL tyre (N) #EVR125NKS	125x40 P 110x90H 150mm	Add to List Buy
Wheel polyamid centre with rubber EASYROLL tyre (N) #EVR125NKS	125x40 P 110x90H 150mm	Add to List Buy
Wheel polyamid centre with rubber EASYROLL tyre (N) #EVR125NKS	125x40 P 110x90H 150mm	Add to List Buy
Wheel polyamid centre with rubber EASYROLL tyre (N) #EVR150	150x45x20 mm	Add to List Buy
Wheel polyamid centre with rubber EASYROLL tyre (N) #EVR150NKS	150x45 P 135x110 H 180mm	Add to List Buy

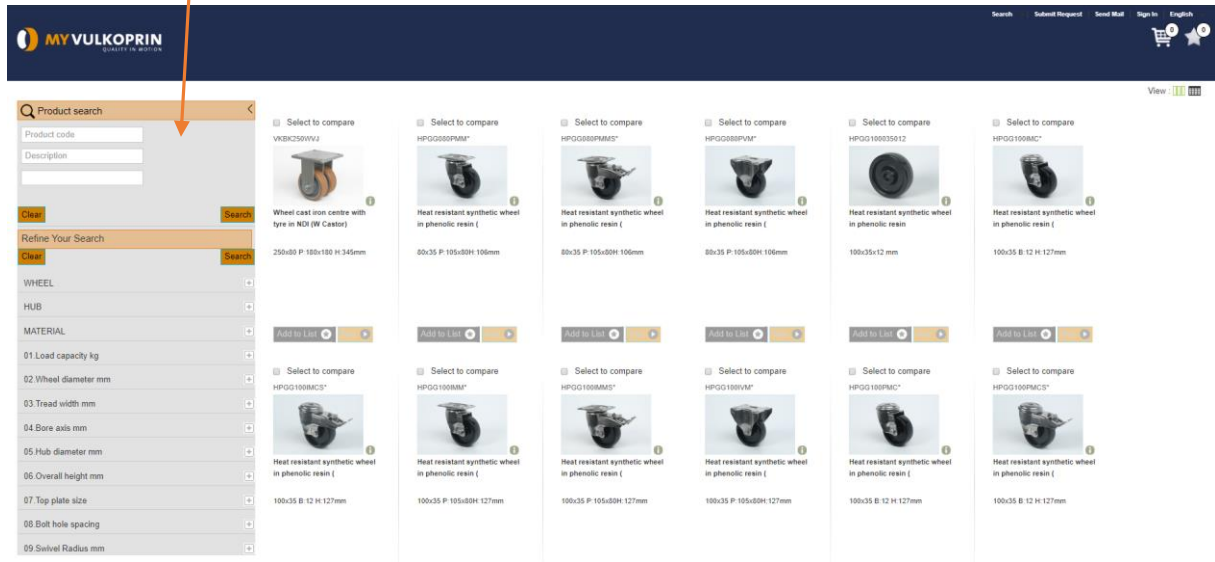
1.1.2. Within the 2nd view selection (grid), an extended product information becomes available by selecting “Yes”

Product	Description	Unit	Quantity	Enquiry	Select
#SPC35	Ball castor in elastic natural rubber	ST		0	<input type="checkbox"/>
#SPC50	Ball castor in elastic natural rubber	ST		0	<input type="checkbox"/>
#SPH35	Heat resistant ball castor in elastic rubber	ST		0	<input type="checkbox"/>
#SPH50	Heat resistant ball castor in elastic rubber	ST		0	<input type="checkbox"/>
#SPW35	Ball castor in elastic natural rubber	ST		0	<input type="checkbox"/>
#SPW50	Ball castor in elastic natural rubber	ST		0	<input type="checkbox"/>
EGVR100	Wheel polyamid centre with rubber EASYROLL tyre	ST		0	<input type="checkbox"/>
EGVR100NK5	Wheel polyamid centre with rubber EASYROLL tyre (N)	ST		0	<input type="checkbox"/>
EGVR100NK5S	Wheel polyamid centre with rubber EASYROLL tyre (N)	ST		0	<input type="checkbox"/>
EGVR100NV5	Wheel polyamid centre with rubber EASYROLL tyre (N)	ST		0	<input type="checkbox"/>
EGVR125	Wheel polyamid centre with rubber EASYROLL tyre	ST		0	<input type="checkbox"/>
EGVR125NK5	Wheel polyamid centre with rubber EASYROLL tyre (N)	ST		0	<input type="checkbox"/>
EGVR125NK5S	Wheel polyamid centre with rubber EASYROLL tyre (N)	ST		0	<input type="checkbox"/>
EGVR125NV5	Wheel polyamid centre with rubber EASYROLL tyre (N)	ST		0	<input type="checkbox"/>
EGVR150	Wheel polyamid centre with rubber EASYROLL tyre	ST		0	<input type="checkbox"/>
EGVR150NK0	Wheel polyamid centre with rubber EASYROLL tyre (N)	ST		0	<input type="checkbox"/>

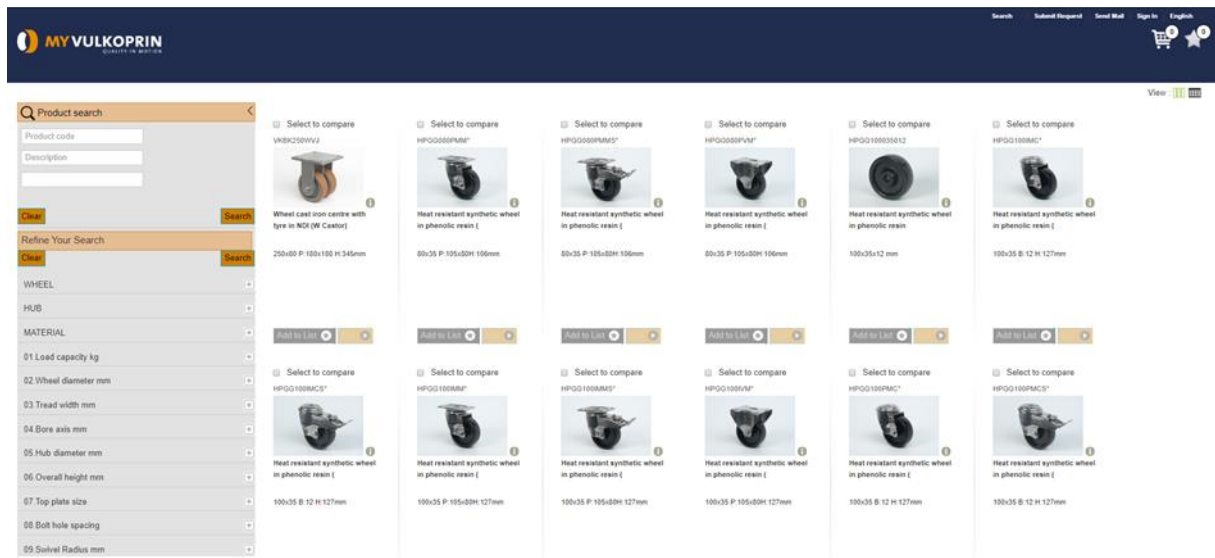
1.2. Item search

By pushing the **Search** and “**Product**” button, a search engine screen is opening.

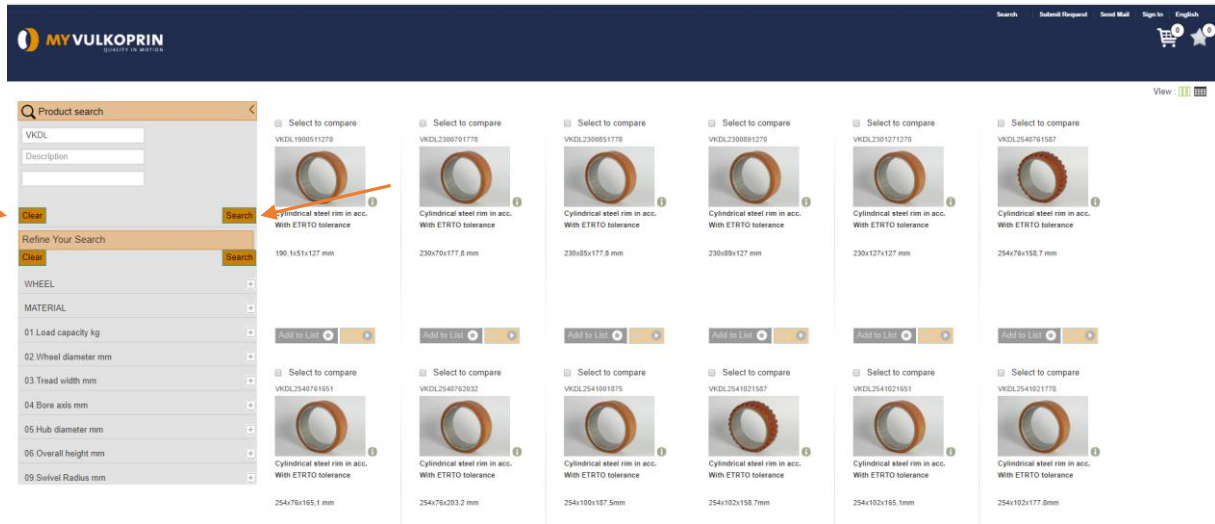
The screenshot shows the product grid with a search dropdown menu open. The menu items are: Product, Order, Invoice, Request, My top items, and Transactions. The grid displays various castor and wheel products with their descriptions and 'Add to List' / 'Buy' buttons.



Search can be done by entering, whether the product code/description or by making a selection using refined attributes.

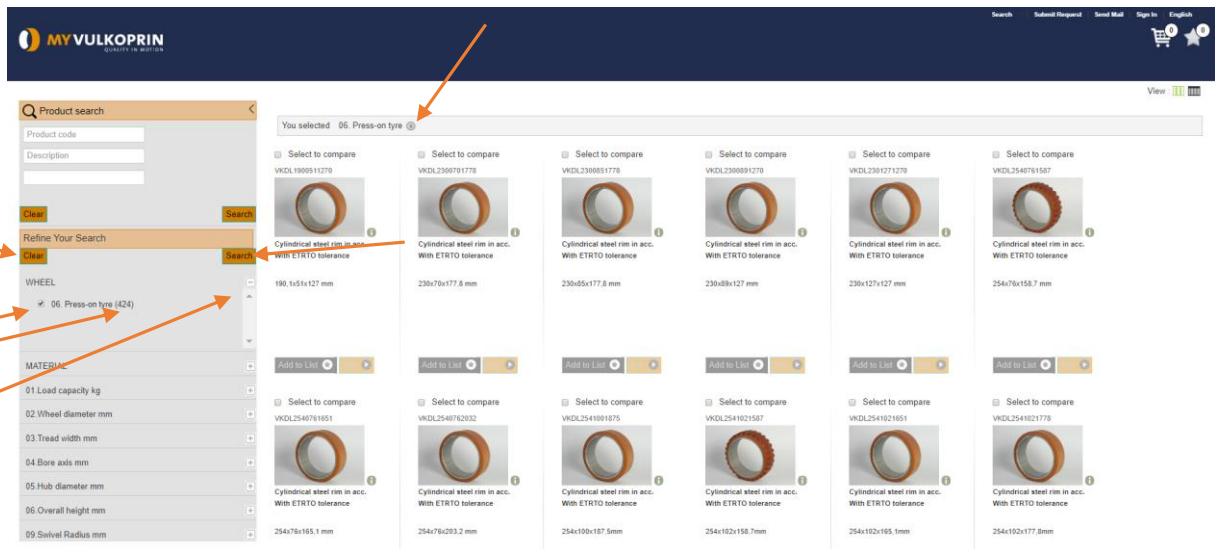


1.2.1. Product search: Add a product number or description in the upper case. To apply push **“Search”**. To undo push **“Clear”**.



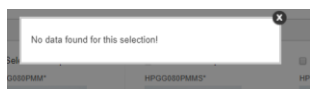
1.2.2. Refine your search: search by selecting attributes. With the **“plus”** or **“minus”** signs you can open or close the search attributes. The number of search results, corresponding with your selection,

are mentioned between brackets. Case x your selection(s). To apply push **“Search”**. Push **“Clear”** to undo the *full* selection or use the **“x”** on the upper selection bar to undo partly the selection.



The corresponding items will be selected and automatically reduce the remaining search possibilities to those applicable to the made selection. Your selection criteria are always visualized in the top bar.

In case the combination of selections is technically impossible or not available, this sign will appear.

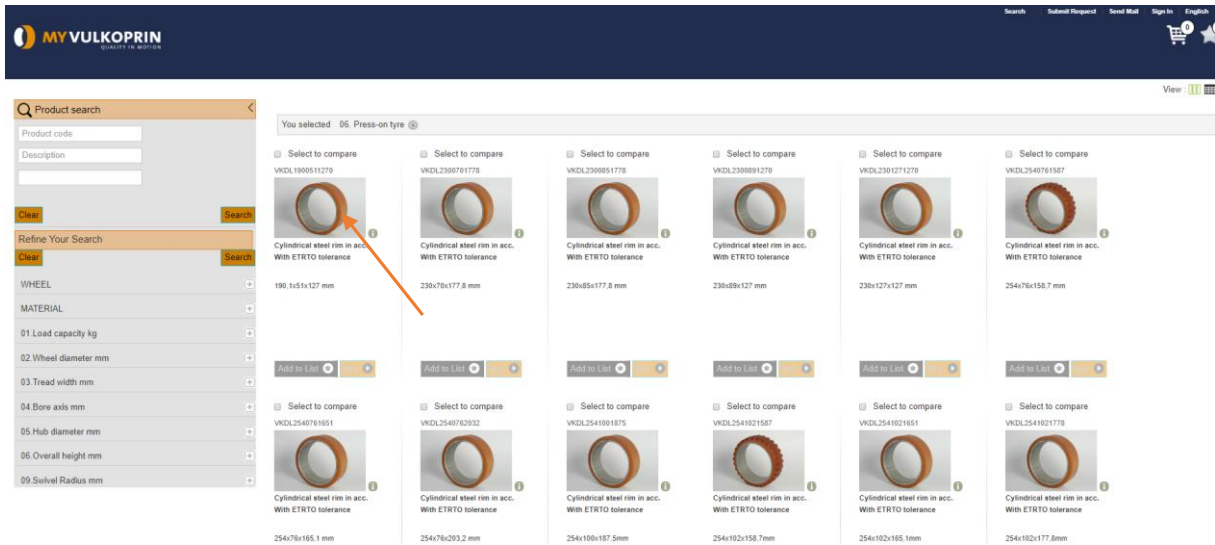


Try again or **contact our wheel** team in order to find the adequate solution.

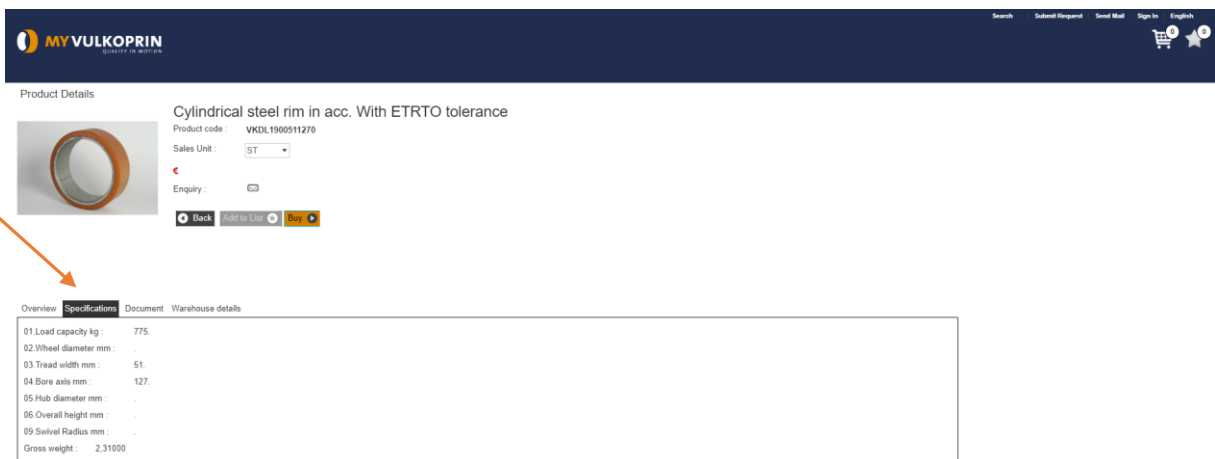
1.2.3 Search results

Per item, the item number, description and dimensions are available on the overview screen.

To find out more product details, push on the item or picture to visualize.

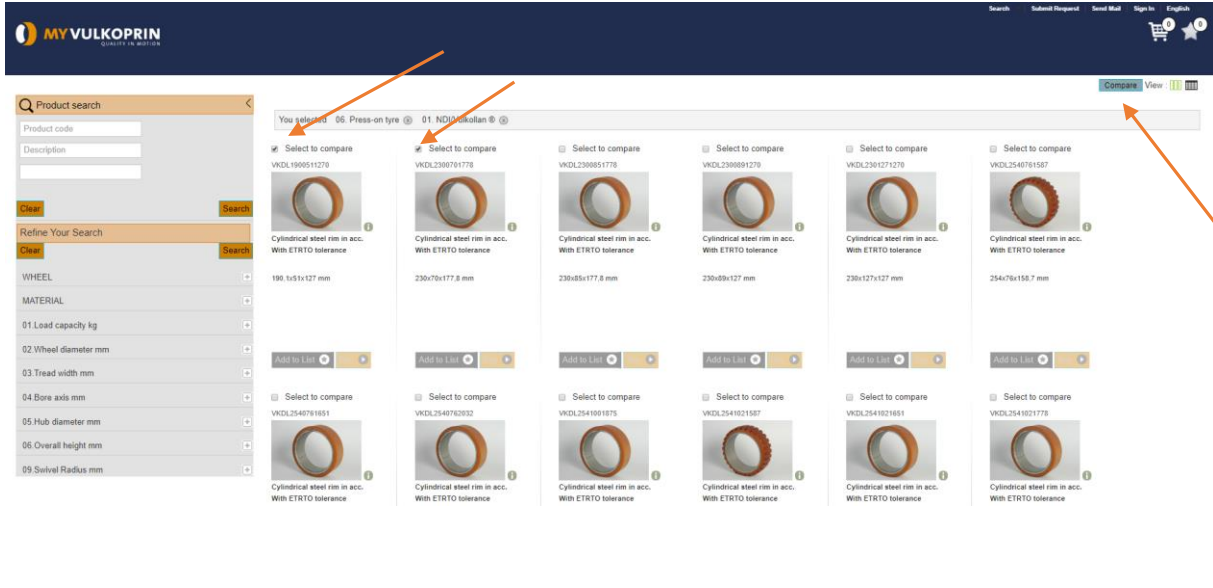


Search the different “**tabs**” to enter in the product description, dimensions and availability.





1.2.4. Compare items

Push **“Select to compare”** in order to compare the attributes and dimensions of multiple items.



Compare products

Select		
Description	Cylindrical steel rim in acc. With ETRTO tolerance	Cylindrical steel rim in acc. With ETRTO tolerance
Product code	VKDL360701778	VKDL20010178
Characteristics	Product code: VKDL360701778 (Steel & 80% bonded on cylindrical steel rim in acc. with ETRTO tolerance. Max. in inch. Not as profile road)	
01 Load capacity kg	775	190
02 Wheel diameter mm	0	230
03 Tread width mm	91	70
04 Bore width mm	127	0
05 Hub diameter mm	0	0
06 Overall height mm	0	0
07 Top plate mm	0	0
08 Bolt hole spacing	0	0
09 Overall radius mm	0	0
Discount price		
Default sales unit	07	07
Unit	07	07
Quantity		
Capacity		
Net weight	2,3700	1,8600
Gross weight	2,3700	2,0800
Net volume		
Gross volume		
Length		
Height		
Width		

Push **“Back”** to return to your previous selection.

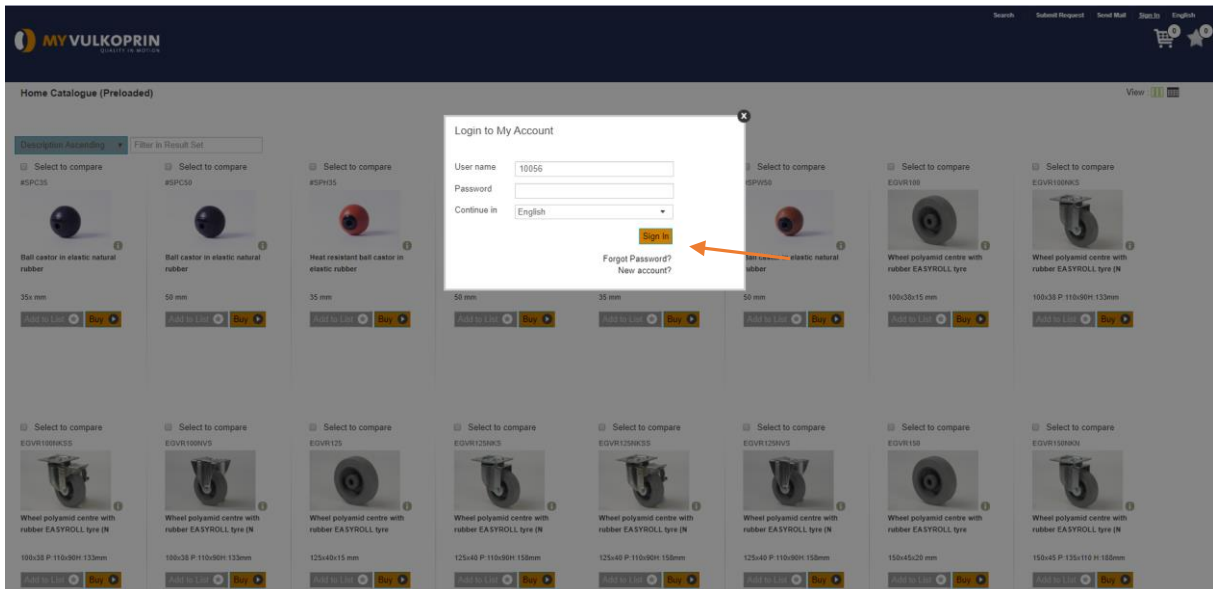
2. Account management – with log-in and password

2.1. Log in



To log in, use the “**Sign in**” button and enter *user name* and *password*.

Make a selection of the language, before you push on “**Sign in**”.


To set up and change an account See §3.



After sign in, the customer specific price list, the customer specific items and the availability of items are now visible.

Availability is shown as **Available** :  or **Available** :  . Later on, more detailed specifications will become available when the requested items are not on stock, but already in production. In case items are not on stock, add your requested date when ordering See § 2.3.1 or make an inquiry See § 2.4.2.

2.2. Manage your account

By pushing on  a drop-down screen becomes available:

Product search: idem §1.

Order: visualization of all orders (and status)

Invoice: visualization of all invoices

Quotation: visualization of all open quotations

Request: visualization of requests (and status)

My top items: list of most often ordered items (personal shopping list)

Transactions: list of financial transactions

The screenshot shows a web browser window with the URL `myvulkoprin.com/NS_ROM100A_VU/home.html#/homeCatalogGrid`. The page title is "Home Catalogue (Preloaded)". The navigation menu includes "Product", "Order", "Invoice", "Quotation", "Request", "My key items", and "Transactions".

The main content area displays a grid of 16 product cards, each with a "Select to compare" button, a product image, a description, technical specifications, price, and availability status. Each card also includes an "Add to List" and "Buy" button.

Product ID	Description	Price (€/ST)	Availability
#SPC35	Ball castor in elastic natural rubber	1,30	Available
#SPC50	Ball castor in elastic natural rubber	1,80	Available
#SPH35	Heat resistant ball castor in elastic rubber	1,82	Available
#SPH50	Heat resistant ball castor in elastic rubber	0,80	Available
#SPW35	Ball castor in elastic natural rubber	1,55	Available
#SPW50	Ball castor in elastic natural rubber	2,41	Available
EGVR100	Wheel polyamid centre with rubber EASYROLL tyre	6,88	Available
EGVR100NK5	Wheel polyamid centre with rubber EASYROLL tyre (N)	13,53	Available
EGVR100NK35	Wheel polyamid centre with rubber EASYROLL tyre (N)	23,22	Available
EGVR100NV5	Wheel polyamid centre with rubber EASYROLL tyre (N)	10,10	Available
EGVR125	Wheel polyamid centre with rubber EASYROLL tyre	7,33	Available
EGVR125NK3	Wheel polyamid centre with rubber EASYROLL tyre (N)	15,15	Available
EGVR125NK55	Wheel polyamid centre with rubber EASYROLL tyre (N)	25,13	Available
EGVR125NV5	Wheel polyamid centre with rubber EASYROLL tyre (N)	11,80	Available
EGVR150	Wheel polyamid centre with rubber EASYROLL tyre	11,03	Available
EGVR150NKN	Wheel polyamid centre with rubber EASYROLL tyre (N)	25,25	Available

2.3. Ordering options

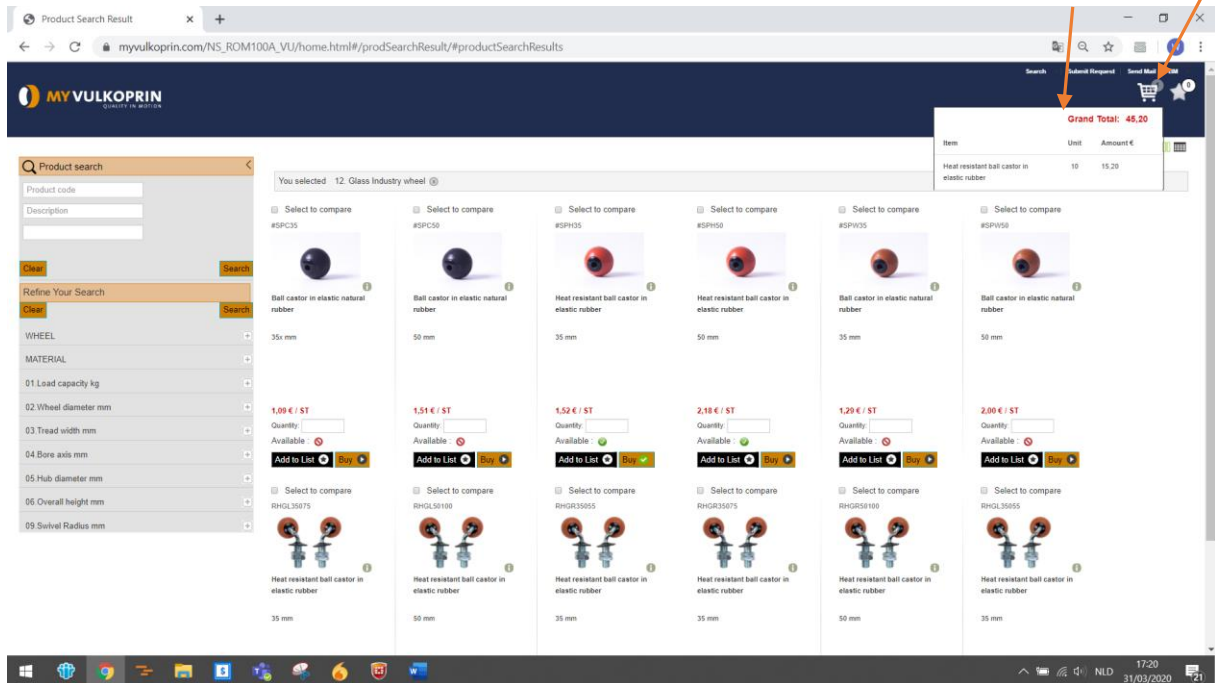
2.3.1. From the search result

See §1.2.

Add the quantity and push the **“Buy”** button.



The selection is added to the shopping basket.



Open the shopping basket to visualize the order.

Check the quantity and add the **“Requested delivery date”**.

Use the **“Cart options”** to add information or modify the shopping cart:

- To add additional items
- To import items from a text file
- To delete the cart
- To create a new cart
- To check Delivery/payment information

Use delivery/Payment information to add your PO number or reference or forward additional instructions

Cart Options

- Add Items
- Copy/Paste Area
- Delete Cart
- New cart
- X** Delivery/Payment Information

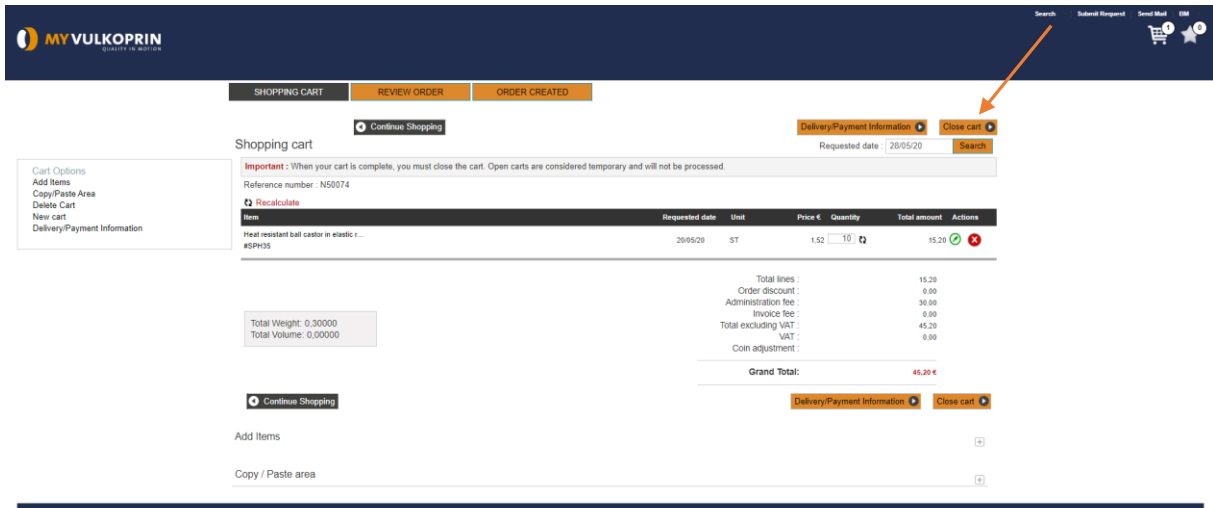
Order reference

Your order :

Your reference :

Free text :

When all data is correct, push the **“Close cart”** button to actualize the order with the latest changes you made.



Shopping cart

Important : When your cart is complete, you must close the cart. Open carts are considered temporary and will not be processed.

Reference number: N50074

Item	Requested date	Unit	Price €	Quantity	Total amount	Actions
Heat resistant ball castor in elastic r... #SPH35	20/05/20	ST	1.52	10	15.20	

Total lines : 15.20
 Order discount : 0.00
 Administration fee : 30.00
 Invoice fee : 0.00
 Total excluding VAT : 45.20
 VAT : 0.00
Grand Total: 45.20 €

Have a last check and **“Accept the sales conditions”** and **“Place order”**. Otherwise push the **“Back”** button to return to the previous step.



Review Order

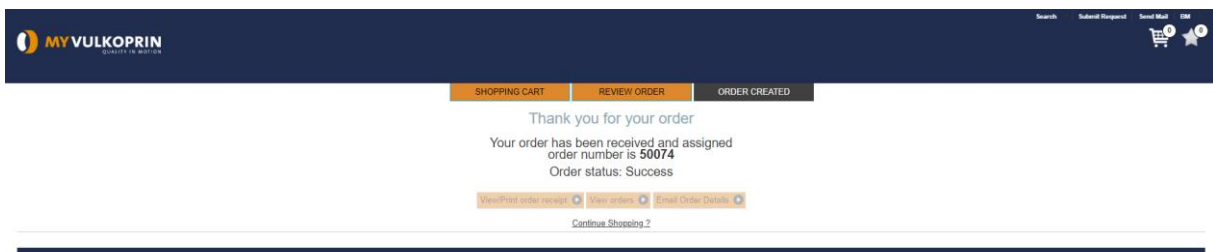
Warning: Credit limit exceeded

Reference number: N50074

Item	Description	Requested date	Unit	Discount	Price	Quantity	Total amount	Shipment marking
#SPH35	Heat resistant ball castor in elastic rubber	20/05/20	ST	0.00	1.52	10	15.20	

Total lines : 15.20
 Order discount : 0.00
 Administration fee : 30.00
 Invoice fee : 0.00
 Total excluding VAT : 45.20
 VAT : 0.00
 Coin adjustment :
Grand Total: 45.20 €

Now the order has been received by Vulkoprin. An order confirmation with the final estimated shipment date will be send by e-mail after a check by our planning department. The order will be added to the **order**: visualization of all orders as soon as the Order confirmation has been sent.

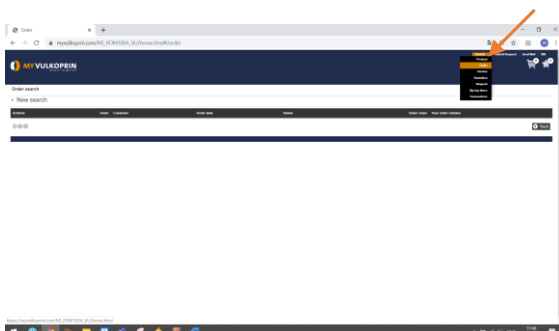


Thank you for your order

Your order has been received and assigned order number is **50074**
 Order status: Success

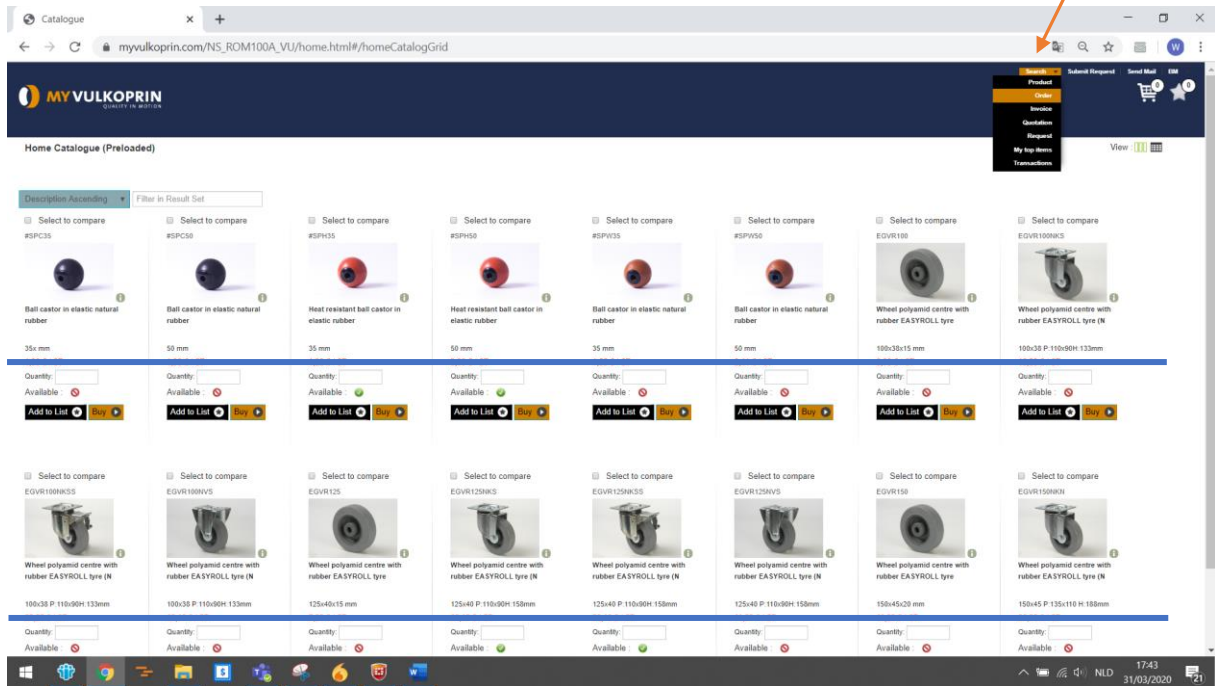
[View Print order receipt](#) [View orders](#) [Email Order Details](#)

[Continue Shopping 2](#)



2.3.2. From the order file

Open via the **Search** and **“Order”** button, the history of the orders.



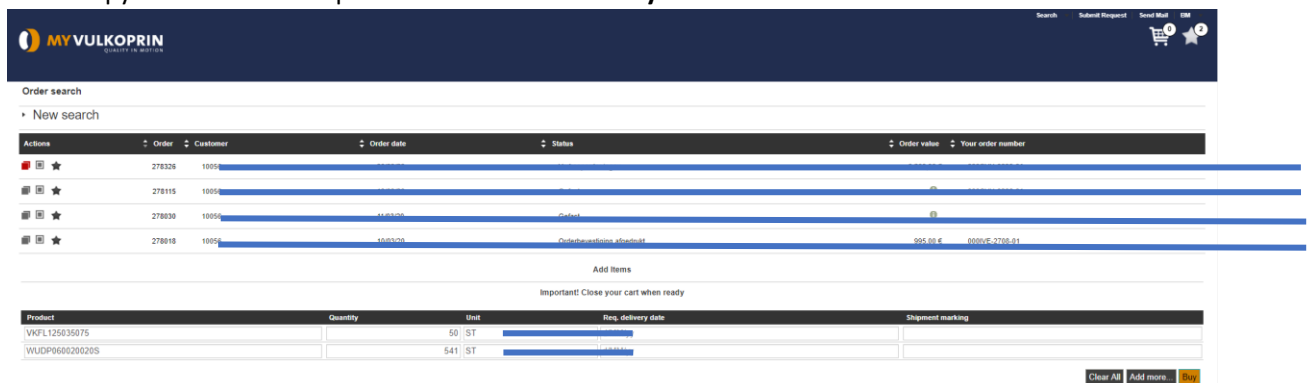
Order search

New search

Actions	Order	Customer	Order date	Status	Order value	Your order number
	278326	10056	30/03/20	Verkooporder ingev.		000CVH-0335-01
	278115	10056	13/03/20	Gelekt.		000CVH-0288-01
	278030	10056	11/03/20	Gelekt.		
	278018	10056	10/03/20	Orderbevestiging afgedrukt		000VE-2708-01
	277974	10056	10/03/20	Orderbevestiging afgedrukt		
	277971	10056	10/03/20	Orderbevestiging afgedrukt		000VE-2570-01
	277953	10056	5/03/20	Orderbevestiging afgedrukt		000CVA-7665-01

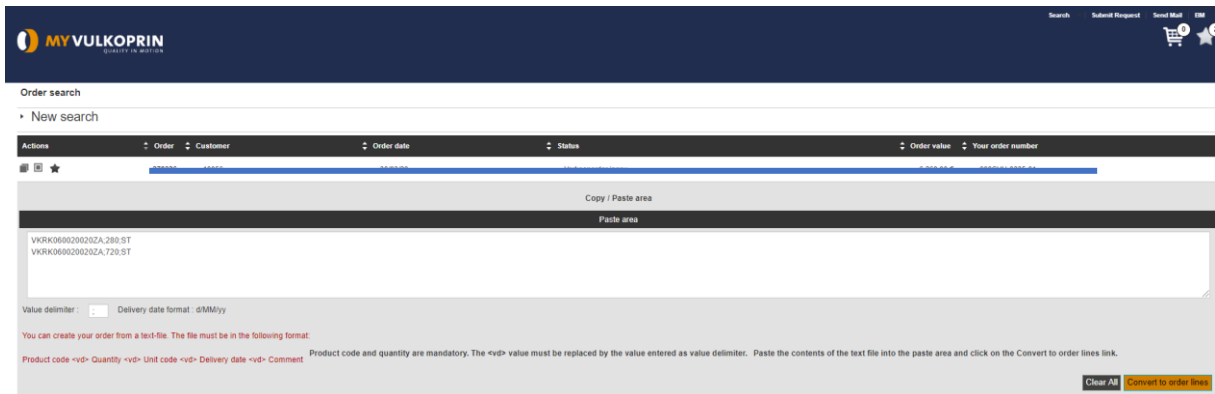
To re-order out of your order history there are multiple possibilities:

- Copy order line. Then push **“Add more...”** or **“Buy”**





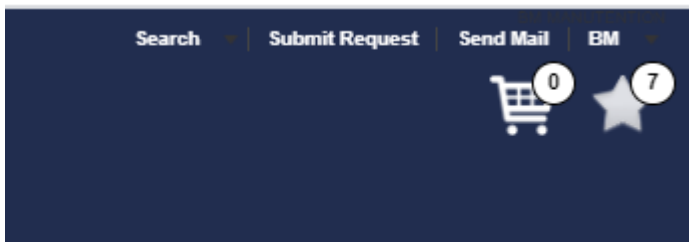
- Copy order lines to past area. Than **“Convert to order lines”**



The screenshot shows the 'Convert to order lines' interface. At the top, there's a dark blue header with the MYVULKOPRIN logo and navigation links: Search, Submit Request, Send Mail, and BM. Below the header, there's an 'Order search' section with a 'New search' button. A table with columns for 'Actions', 'Order', 'Customer', 'Order date', 'Status', 'Order value', and 'Your order number' is visible. Below the table, there are two text areas: 'Copy / Paste area' and 'Paste area'. The 'Paste area' contains two lines of text: 'VKRK060020020ZA.280.ST' and 'VKRK060020020ZA.720.ST'. Below the text areas, there's a 'Value delimiter' field and a 'Delivery date format' dropdown. A red warning message states: 'You can create your order from a text-file. The file must be in the following format: Product code <v> Quantity <v> Unit code <v> Delivery date <v> Comment'. Below this, there's a 'Clear All' button and a 'Convert to order lines' button.

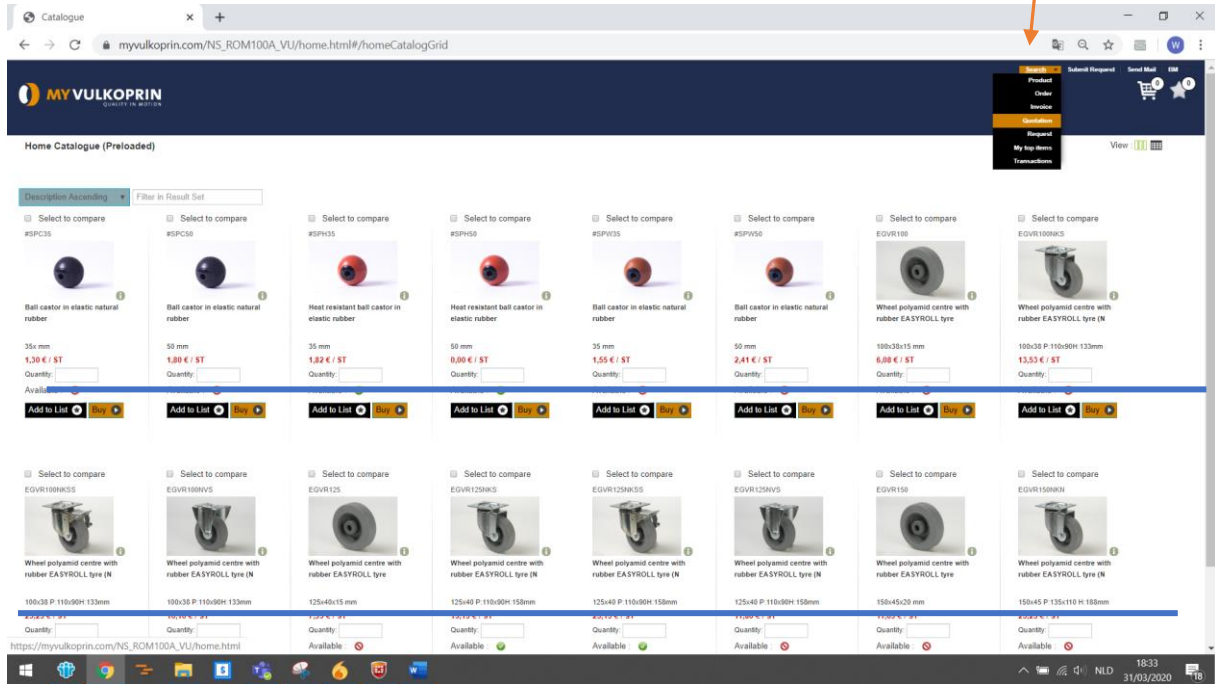


- Add to the shopping list



2.3.3. From the quote

Open via the **Search** and **“Quotation”** button, the history of the quotes.




Open the applicable quote.

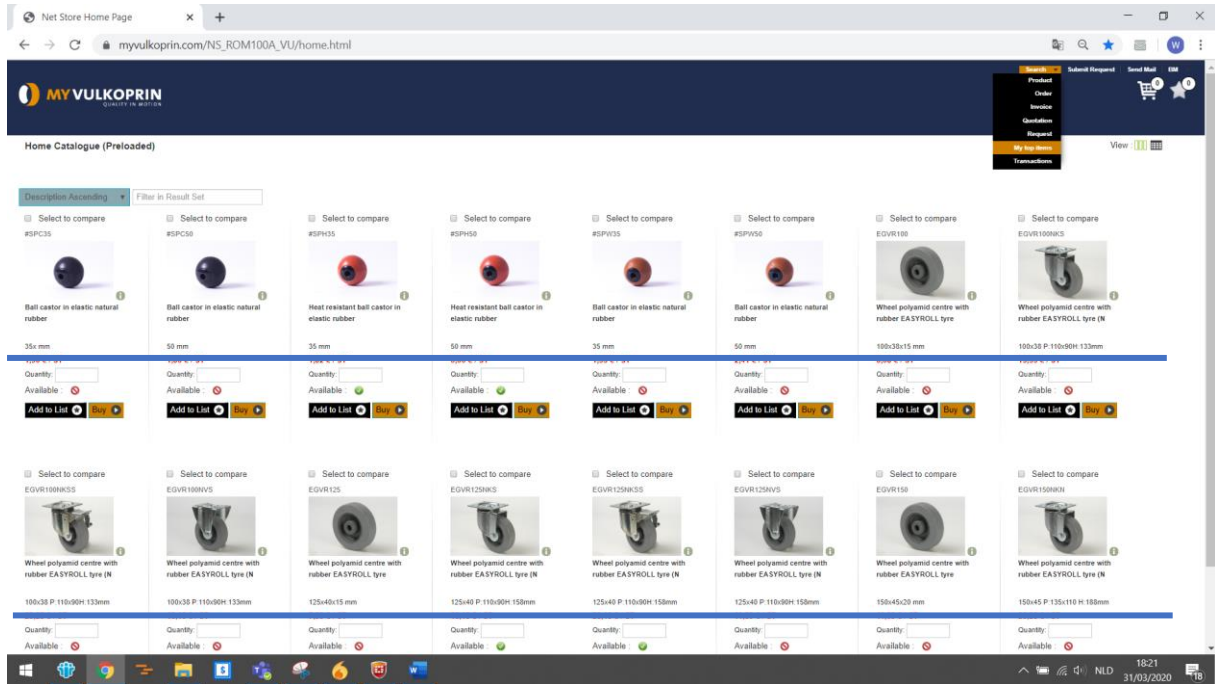


Add quantity and **“Convert to an order”**, add to shopping cart or add to shopping list.

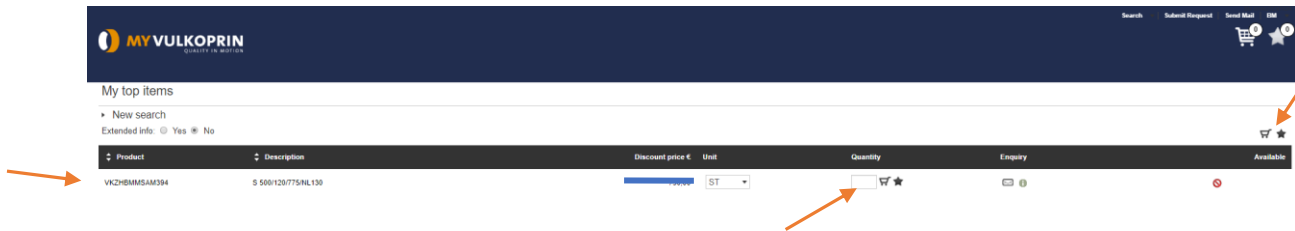


2.3.4. From the My top items list

Open via the  and “My top items” button, the history of your purchases.



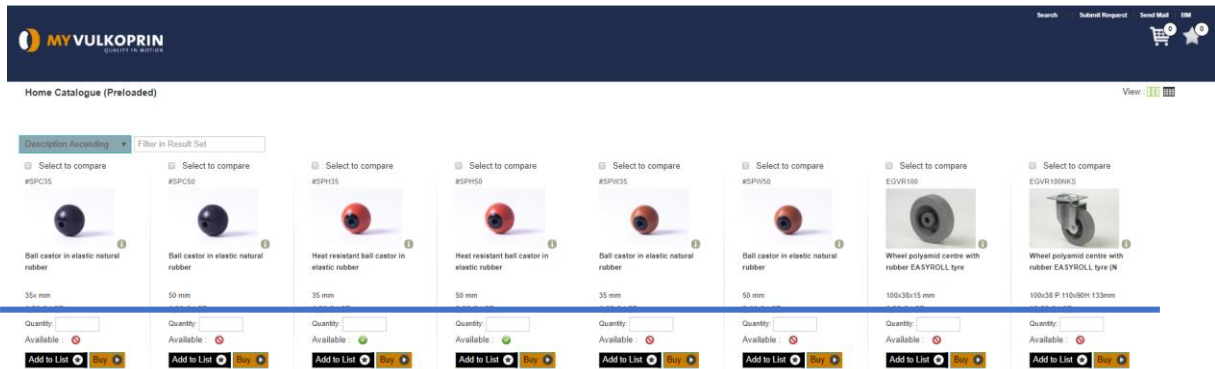
Select the applicable item, add quantity and add to **shopping cart** or **shopping list**.



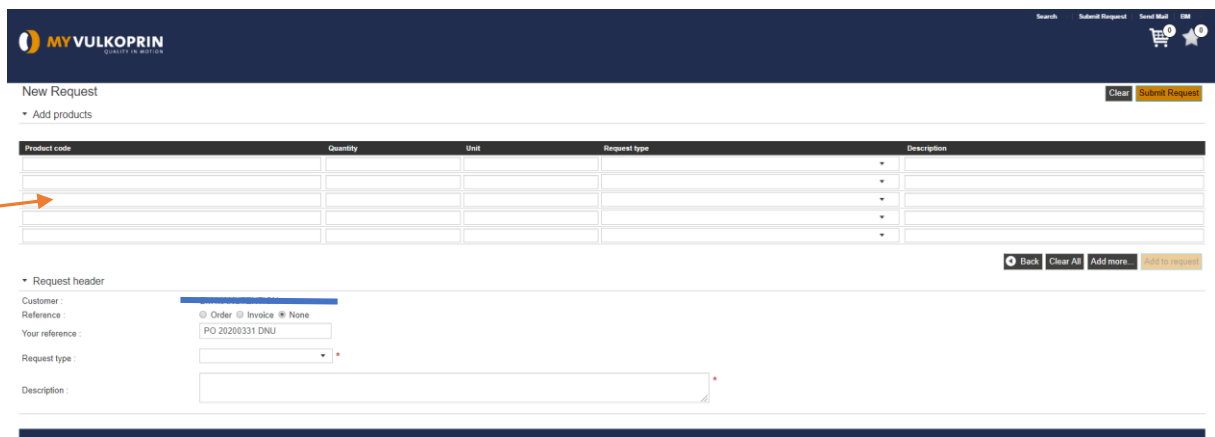
Note: on customer specific items, besides item number, no additional data and pictures are available in the portal for now.

2.4. Request options

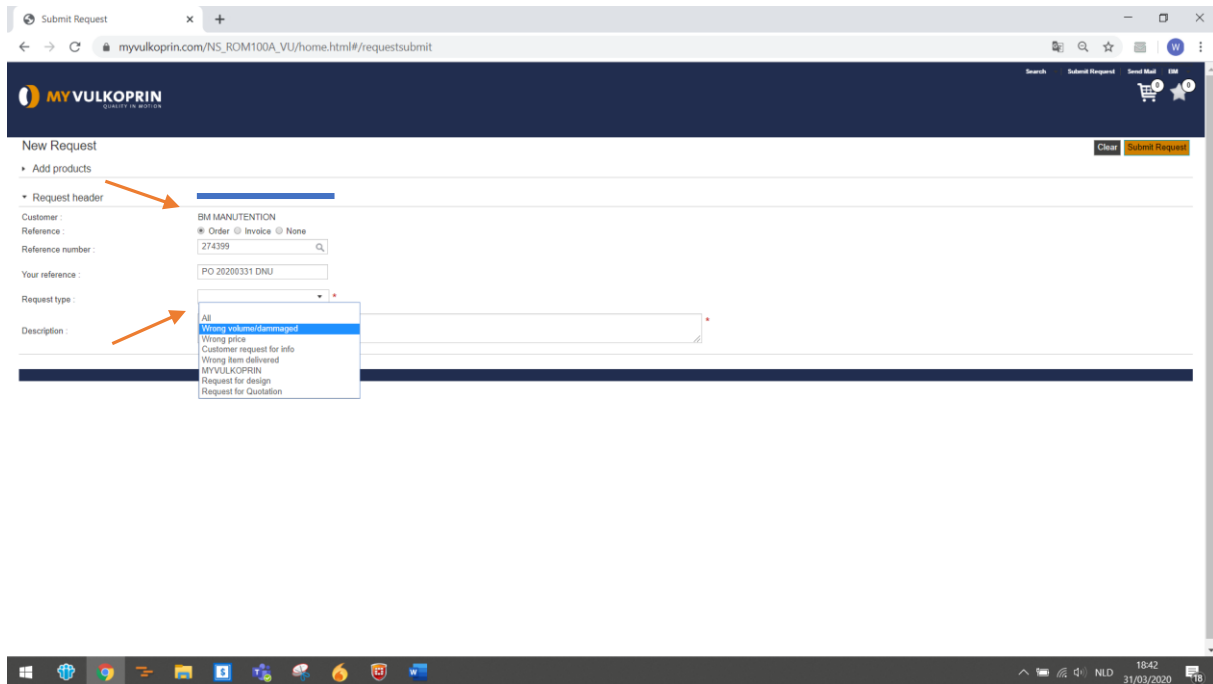
2.4.1. Via "Submit request"



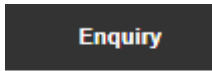
Requests on items (quote/technical/other) can be forwarded to Vulkoprin by adding the item numbers or description in this format.



Also requests on actual orders, invoices or complaints can be send to Vulkoprin by using this format.



2.4.2 Via the mail picto after an item



In the detailed information of a product.

Product Details

Heat resistant ball castor in elastic rubber

Product code: #SPH50

Sales Unit: ST

Quantity:

2.18 €

Available:

Enquiry:

[Back](#) [Add to List](#) [Buy](#)

Overview Specifications Document Warehouse details

50
Separate ball OD 50 mm in elastic heat resistant rubber 80° Shore A incl. plastic insert - colour red.

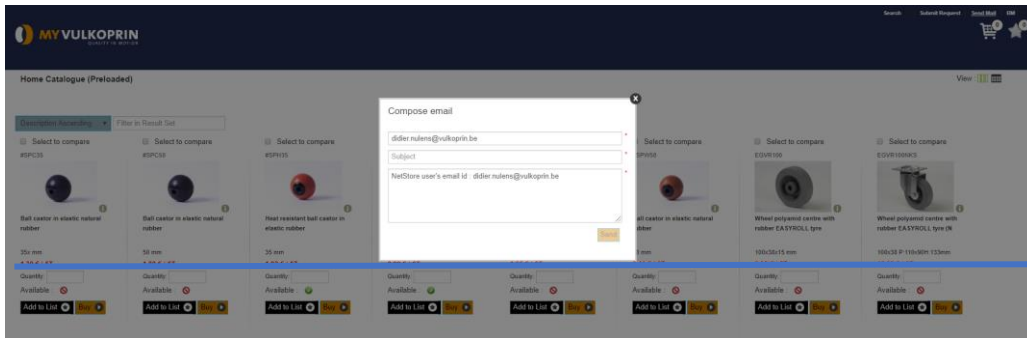
Or in the general overview (grid view).

Product search

Extended info: Yes No

Product	Description	Extra Info	Cross Reference	Unit	Quantity	Enquiry	Available	Select
VKEK259VVJ	Wheel cast iron centre with tyre in NDI (W Castor)	250x80 P 180x180 H 345mm		ST	<input type="text"/>			
HPOG080PMM*	Heat resistant synthetic wheel in phenolic resin (80x35 P 105x80H 106mm	1RTA0800GB0	ST	<input type="text"/>			
HPOG080PMM5*	Heat resistant synthetic wheel in phenolic resin (80x35 P 105x80H 106mm	1RTA0800GB0	ST	<input type="text"/>			
HPOG080PVM*	Heat resistant synthetic wheel in phenolic resin (80x35 P 105x80H 106mm	1RTA0800FB0	ST	<input type="text"/>			
HPOG100035912	Heat resistant synthetic wheel in phenolic resin	100x35x12 mm	1RTA100012	ST	<input type="text"/>			
HPOG1000MC*	Heat resistant synthetic wheel in phenolic resin (100x35 B 12 H 127mm		ST	<input type="text"/>			
HPOG1000MCS*	Heat resistant synthetic wheel in phenolic resin (100x35 B 12 H 127mm		ST	<input type="text"/>			
HPOG1000MM*	Heat resistant synthetic wheel in phenolic resin (100x35 P 105x80H 127mm	1RTS1000GX0	ST	<input type="text"/>			
HPOG1000MMS*	Heat resistant synthetic wheel in phenolic resin (100x35 P 105x80H 127mm	1RTS1000GX0	ST	<input type="text"/>			
HPOG1000VM*	Heat resistant synthetic wheel in phenolic resin (100x35 P 105x80H 127mm		ST	<input type="text"/>			
HPOG1000PAC*	Heat resistant synthetic wheel in phenolic resin (100x35 B 12 H 127mm		ST	<input type="text"/>			
HPOG1000PACS*	Heat resistant synthetic wheel in phenolic resin (100x35 B 12 H 127mm		ST	<input type="text"/>			

2.4.2. Via "Send e-mail"



3. Log in and password - settings

By the “Edit account” button, you can make changes in your account settings or request a log in and password.

